

Jefferson County Public Schools

COCHRANE

ELEMENTARY



Parent Handbook **2022-23**

JCPS Important Telephone Numbers

JCPS Call Center	313-4357
Transportation	485-3470
Parent Assistance Center	485-6250
Elementary Student Assignment	485-3802
Early Childhood Questions	485-3919
Family Resource and Youth Services Centers (FRYSCs)	485-3703
Guidance/Counseling	485-3255
Health Services	485-3387
Optional, Magnet, and Advance Programs	485-3323
Exceptional Child Education (ECE)	485-3215
Other Administrative Offices	485-3011
Parent Teacher Association (PTA) (15th District)	485-3535

Bus Compounds

Use these numbers for transportation concerns and for assistance before and after school hours.

BB	Blankenbaker	485-3162
BL	Blue Lick (Fairdale)	485-3145
	Burks	485-6690
DE	Detrick	485-3169
HO	Hoke	485-3147
JA	Jacob	485-7660
JE	Jeffersontown	485-3153
LE	Lees Lane	485-7055
MO	Moore	485-3163
NI	Nichols	485-3057
R	Special Needs East	485-6099
U	Special Needs West	485-6088
WI	Wilhoit	485-8595

Table of Contents

Welcome to Cochrane Elementary	2
Our Mission, Vision, and Purpose	2
JCPS Vision, Mission, Values, and Focus Areas.	3
Frequently Asked Questions	4
Student Arrival and Dismissal Procedures	5
Attendance	5
Bus Riders	6
Cafeteria	6
Car Riders	6
Car Rider Traffic Pattern	7
Cell Phone Use	8
Classroom Visitation	8
Conferences	8
Discipline.	8
Dress Code	8
Early Dismissal.	9
Gum.	9
Health Information	9
Homework Policy.	9
Lost and Found	9
Medicine	9
Parent Teacher Association	9
Parent Portal	9
Parent Responsibilities.	10
Report Cards	10
Reporting Child Abuse	10
School Activities	10
School-Based Decision Making Council	10
Student Visitation After School	11
Toys	11
Transfer of Students.	11
Use of Telephone	11
Volunteers	11
School Messenger.	12

Welcome to Cochrane Elementary

The faculty of Cochrane Elementary is pleased to welcome you to our school community. A school and its students are most successful when parents, educators, and the community-at-large work together. Our staff is committed to providing a safe, respectful, and supportive learning environment for all students. Education is a partnership shared among parents, students, and educators, so please keep close communication with your child's teacher.

We hope that this handbook will help familiarize you with the practices and procedures of Cochrane Elementary. This handbook is the result of work by the faculty and by the members of the School-Based Decision Making (SBDM) Council. It contains most of the general information that you need to know about our school. I hope this handbook is helpful to you and answers any questions you may have.

Thank you for taking the time to carefully read and discuss the handbook with your child. Please keep it handy as a reference throughout the year. As always, feel free to stop by the school office at any time.

Sincerely,

Jason Hobbs, Ed.S.

Principal
Cochrane Elementary School

Our Mission, Vision, and Purpose



Our **VISION** as a school is to **Be Passionate. Be Engaged. Be the Best Version of Yourself.**

Our **MISSION** as a school is that Cochrane Elementary will provide relevant, highly engaging, and quality instruction in order to educate, prepare, and inspire our students to achieve and become lifelong learners.

Our **PURPOSE** as a school is to **educate, prepare, and inspire quality community members.**

JCPS Vision, Mission, Values, and Focus Areas

Vision

All Jefferson County Public Schools students graduate prepared, empowered, and inspired to reach their full potential and contribute as thoughtful, responsible citizens of our diverse, shared world.

Mission

To challenge and engage each learner to grow through effective teaching and meaningful experiences within caring, supportive environments

Core Values

- **Caring**—All JCPS children are nurtured as if they are our own.
- **Equity**—All students receive an education that gives them what they need to thrive through differentiated supports focused on removing social factors as a predictor of success.
- **Excellence**—Empowering people to lead, create, and innovate is essential to creating a culture of excellence.
- **Respect**—All students, staff, and families are treated with dignity and respect as members of a safe and welcoming learning community.
- **Individuality**—Children learn differently and require personalized approaches to learning.
- **Diversity**—Our diversity is a strength—differences of each are assets of the whole.
- **Opportunity**—Effective teaching is the most powerful tool for engaging and motivating students to reach their full potential.
- **Creativity**—The abilities to create, innovate, and solve challenging problems are critical skills for educators and children to develop and employ in teaching and learning.
- **Collaboration**—Relationships, cooperation, and partnerships among students, staff, families, and community are fundamental to the success of our students.
- **Stewardship**—Adults model integrity, respect, and responsibility through mindful stewardship of talents, resources, and time.

Focus Areas and Goals

Learning, Growth, and Development

- Deeper Learning

Increasing Capacity and Improving Culture

- Professional Capacity in Teachers and Leaders
- High-Performing Teams

Improving Infrastructure and Integrating Systems

- Infrastructure Improvements
- Communications, Engagement, and Access to Information
- Technology for Learning and Operations
- Access to Public School Choice

Frequently Asked Questions

What is the best way to communicate with my child's teacher?

Your child is very important to us! We believe that all students experience more success when parents, teachers, and the school work together and communicate the social, emotional, and academic needs of the child. You may send a note with your child, write in the child's Agenda, or send the teacher an email. If you are unable to use the above methods, the office staff will be happy to take a message for the teacher and have them return your call as soon as possible. If language assistance is needed, please contact Jefferson County Public Schools (JCPS) Language Services at **(502) 485-7939** or **languageservices@jefferson.kyschools.us**.

My child forgot their lunch/backpack/homework. Should I bring it to the school?

Our goal is to teach students to be organized and responsible. Encourage your child to set their items out the night before school. Being organized is a life skill that we all strive to master. You may choose to bring your child's items to the office for them to receive immediately; however, we will do the best we can to support them throughout the day with the materials to be successful.

Can I eat lunch with my child?

We encourage families to eat with their child a few times throughout the year. Please ask your child for their lunch time; classes are scheduled for a 20-minute lunch. We ask that **kindergarten families** wait until after **Labor Day** to eat with their child to give them an opportunity to become adjusted to school routines and procedures.

Also, due to federal law, food from fast food restaurants and soda may not be brought into the cafeteria. **Thank you** in advance for following federal regulations.

What if my child gets sick during the day?

We have caring and gentle office staff members who review each sick student sent to the office. (Teachers send the student with a sick note.) Office staff take the student's temperature, and the student explains their symptoms. We make every attempt to keep students in school and only send them home if they have a **fever over 100.5 degrees**, an **undiagnosed rash, vomiting, or diarrhea**. Please do not send the student back to school until they have been symptom-free for over 24 hours.

What if my child is sick and unable to attend school?

Please call the office to let the school know why the student is absent **(502) 485-8231**. Send a note and/or doctor's statement explaining the absence the day the student returns. Please understand that attendance is critical to your child's educational progress and we are happy to help you with any concerns.

We've moved/changed our phone number, or an emergency contact has changed. Whom do I notify?

Please notify the school office in writing of any changes of phone numbers, address, or emergency contact information. Updated contacts and addresses are critical for the safety of your child. In addition, provide the office with any custody documentation.

My child enjoyed school the first few days/weeks, but now they cry and say they don't want to go. Sometimes my child says their stomach hurts or they don't feel well. What should I do?

This is perfectly normal (especially for kindergarten students). The novelty of school begins to wear off, and it becomes more of a chore, like cleaning their room or doing homework. Remind your child that school is very important and they have to go. Allowing them to come in late or stay at home will only make the situation worse. Stick to the morning routine. Please notify the office of the concern, and we will take care of your child. We will use our school support staff and update one another on your child's progress.

My child is usually a bus rider, but I want to pick them up one day. What do I do?

Any change in a **student's transportation** must be in **writing**. For the student's safety, we cannot accept the word of a child or phone calls requesting a change in transportation. If we do not have a note from the parent/guardian, the student will be sent home based on the information on their transportation form. This also includes if a student goes home with a friend. We must have notes from both sets of parents/guardians to ensure that the friend's parent is accepting responsibility for your child.

Frequently Asked Questions

My child has lost a jacket/lunchbox, etc.

What do I do?

Please label any personal items that belong to your child so that we can return them if they are found. Remind your child to be responsible for their own belongings. Lost and found items will be stored in the school storage bin. Unclaimed items are donated to charity several times throughout the school year.

How will I find out about events in the school?

- JCPS Cochrane website—<http://www.jefferson.k12.ky.us/schools/elementary/Cochrane/index.html>
- Cochrane Elementary Twitter—<https://twitter.com/cochraneroars>
- Teacher/Classroom Communication
- School Messenger

It's my child's birthday. Can I bring in treats for their class?

Please make arrangements with the classroom teacher prior to sending any birthday treats to school. If sending edible treats, **send cookies, pretzels, or granola bars. Do not send cupcakes or cakes.** This creates a more efficient and clean environment for the celebration. For food safety reasons, **it is also required that the treats be purchased, commercially prepared items.** Because of allergy and medical restrictions, the teacher must be consulted prior to providing treats to the school. Treats can be brought to the office by you or your child in the morning **before school.** While birthday treats are acceptable, this is not to be considered a birthday party for your child. Visitors, camcorders, party favors, etc., are interruptions of the educational process and are not permitted. No birthday invitations will be distributed at school.

Student Arrival and Dismissal Procedures

Arrival

School hours are Monday through Friday, from 9:05 a.m. to 3:45 p.m. Students may not arrive before 8:40 a.m. The front circle is for BUSES ONLY and must be kept clear for the morning and afternoon buses.

- 8:40 a.m. Doors open to receive students. Students eating breakfast go to the cafeteria. Students not eating breakfast go to their assigned grade-level classrooms.
- 8:50 a.m. Students go to assigned homeroom.
- 9:05 a.m. Pledge of Allegiance and Broadcast begin.

Dismissal

- 3:45 p.m. Students are dismissed from their classrooms. Car riders and walkers are dismissed first. Car riders proceed to exit 2. Walkers proceed to exit 6. Dismissal of buses will occur last. Teachers will walk students to buses.

Attendance

If your child is sick, it is imperative that you call the school office to report their absence. Please notify the school office of any contagious disease so that proper precautionary measures can be taken. In addition, please send a note explaining the reason for the child's absence. These

notes will be kept in a file as proof of an excused absence. If we do not hear from the parent/guardian, the attendance clerk will call their home to find out why the child is not in school. Board policy dictates that unexcused and extended absences be reported to Pupil Personnel. In these cases, a social worker will contact the parent/guardian to find out more information about the absences. Excused absences are visits to a doctor or dentist office, confirmed illness, death in the immediate family, or a court appointment. All other absences are considered unexcused.

Tardiness

Students who arrive after the start of the school day should bring a note to the school office and get a tardy slip **before they will be admitted to class.**

Illness and Accidents at School

You will be notified if your child has an illness or an accident at school. If a student is running a fever, is vomiting, or has an undiagnosed rash, someone must pick them up from school. Make sure we have an emergency phone number in the school office in the event you cannot be reached at home. **Please DO NOT send your child to school ill or with a fever.** This affects the performance of your child and the health of other students and staff. **Children should be free from fever for 24 hours without the use of medication before returning to school.**

Bus Riders

Students are expected to display the same type of behavior on the bus that we expect in school. Behavior infractions are a safety issue and will be not tolerated. Behaviors that compromise the safety of other students will be referred to the parent and the school office. Students who continually misbehave on the bus may be suspended from the bus, and it will be the parent's responsibility to provide transportation to and from school.

Cafeteria

Cochrane Elementary operates a **Community Eligibility (CE) breakfast and lunch program**. There is no cost for breakfast and lunch to our students. Go to this link for menus: <https://jcps.nutrislice.com/menu/>.

What is CE?

The CE Program allows school districts in high-poverty areas to provide meals free of charge to students in schools that qualify.

How were schools selected?

Schools were selected based on the percentage of Directly Certified (DC) students.

What is a DC student?

Students may be Directly Certified when they receive certain federal benefits, including SNAP and KTAP and students identified by the district as homeless. Migrant and runaways are also considered Directly Certified. Some foster children and some children receiving Medicaid may also be Directly Certified.

Do I have to complete a National School Lunch Free and Reduced-Price Meal application for my child(ren)?

Parents whose child is not Directly Certified for free meal benefits will complete an EBF. This form is used to determine eligibility for other education benefits generally available to free or reduced-price meal students.

Is the list of schools available to the public yet?

A list is available on the district website. You may contact School and Community Nutrition Services at **(502) 485-3186** for information.

Is the program just for students?

What about staff, visiting family, etc.?

Yes, only enrolled students may take advantage of the free breakfast and lunch. Staff must continue to pay for meals. Family members visiting the students during breakfast or lunch are also required to pay.

Are à la carte items also free?

Only one reimbursable school breakfast and lunch per student is free. Extra items and à la carte snacks will be sold at the published price. Parents can go to **myschoolbucks.com** to create an account to add money for their student.

What if my child has a balance on their account?

Account balances may be used to purchase additional menu items and snacks. A student's account balance at a CE school may be transferred to another student in the household who attends a non-CE school. A refund may also be requested. Refunds and transfers are only made after receipt of a signed letter requesting such. Refund requests should be forwarded to Jefferson County Public Schools, School and Community Nutrition Services, 3001 Crittenden Drive, Louisville, KY 40209, Attention: Sharon.

Cafeteria Expectations

Lunch is a time when students get to visit with friends and enjoy their meals. There are lunchroom expectations that the students must follow to create a safe and enjoyable environment. Students are expected to follow the posted lunchroom expectations at all times. Classes will have assigned tables in the cafeteria. Students may talk quietly to nearby classmates. Students take their own trays and dispose of their trash. Staff members are on duty to assist students if needed.

No glass bottles or containers are allowed.

Soft drinks and fast food are not to be consumed in the lunchroom due to the guidelines of the National School Lunch Program.

We believe that students must eat healthy meals in order to learn their best. Students may, of course, bring sack lunches from home and purchase milk or juice from the cafeteria if they choose. We encourage parents/guardians to come and share lunchtime with their child, but again, please do not bring soft drinks or fast food for lunch.

Car Riders

Students will receive a car rider number at orientation or on the first day of school. This number must be prominently displayed in the car in order for the child to be released to ride home. In order for the traffic pattern to run smoothly and quickly, please use these numbers throughout the year. During the first week of school, you will experience some delays as everyone becomes familiar with the system. Please be patient, and traffic will start moving faster. **Car riders must be picked up no later than 3:55 p.m.** Please see the diagram and instructions on the next page.



Car Rider Traffic Pattern

For the safety of our students, it is vital that the following procedures be followed:

- From Tregaron Avenue, **turn right** on Renown Drive, which becomes Steeplechase Drive. From Steeplechase Drive, **turn right** into the back of Cochrane Elementary to form a car rider line (**no left turns into school**).
- When exiting the school's property, **turn right** onto Steeplechase Drive (**no left turns onto Steeplechase Drive**) and proceed to Swing Drive to exit the neighborhood. Please review the above map. Student dropoff starts at 8:40 a.m., and pickup begins at 3:45 p.m. (**right turns only in/out of school**).
- Stay in your car when dropping off or picking up your child.
- When entering the car rider line, pull all the way down to the designated cones/markings when dropping off or picking up your child.
- Do not park on Steeplechase Drive. Do not drop off your child on Steeplechase Drive. Students are **not** permitted to leave the front of the school to walk to **any** parked vehicle.

Cochrane Elementary School will not release any student in an unsafe situation. Again, it is vital that families adhere to the above-mentioned expectations. If you have any questions or concerns, please call our school at **(502) 485-8231**.

Cell Phone Use

A student in the JCPS District may not use/activate and/or display a personal telecommunication device on school property during the course of the instructional day. *Personal telecommunication device* is defined in KRS 158.165 and includes, but is not limited to, cellular telephones, pagers, walkie-talkies, electronic mail devices, MP3 players, iPods, and video gaming systems.

Classroom Visitation

Classroom visitation is permitted when arranged through the school office. The teacher will schedule the best time for your visit. The teacher's first obligation is to their class; therefore, it is important that you avoid interrupting classroom instruction. You will need to complete a Classroom Visitation Request Form prior to the visit and have it approved by the principal and the teacher. The forms are available in the front office. Please see the SBDM policy on classroom visitation.

Conferences

The **2022-23** designated conference days are scheduled for **October 10** and **February 20**. Parents are encouraged to schedule conferences with teachers by signing and returning forms that are sent home for conference days. However, teachers and parents may request conferences as needed. You may call the school secretary, who can arrange a time and date for a conference to be held or will ask the teacher to return your call. Parents may also send a note to the teacher.

Discipline

At Cochrane, we follow the *JCPS Student Support and Behavior Intervention Handbook* and the Cochrane Discipline Policy. Expectations for student behavior and students' rights are articulated in the manual and the policy, which is in this handbook. Please know your responsibilities in terms of student discipline and management. We follow the progressive steps outlined in the Discipline Policy. Please read and understand both of these documents. See the SBDM policy for schoolwide discipline information.

Dress Code

Policy Statement

Cochrane Elementary School recognizes that student dress and grooming are generally a matter of personal choice. However, Cochrane Elementary School also recognizes that there is a relationship between student dress and grooming and such things as school pride, self-

esteem, the safety and general welfare of the students and staff, and the accomplishment of curriculum goals and educational objectives. The standards for elementary school dress reflect "common sense" and a concern for each child's comfort, safety, cleanliness, and sense of modesty.

Cochrane Elementary School dress standards are listed below:

- Clothing should be in good repair, free of rips and tears.
- Footwear should ensure the safety of students during regular school activities. Closed-toe, soft-soled shoes are to be worn on campus at all times. Being shoeless or wearing flip-flops, Crocs, or sandals on campus is prohibited.
- Pants are to be worn in a fashion that allows students full and active participation in physical education and other regular school activities. "Short shorts," miniskirts, and spandex are prohibited unless worn under skirts.
- The hem of shorts (no less than a 4" inseam) and skirts must be long enough to touch the end of the middle finger when arms are resting at body's side.
- Clothing that displays obscene language or symbols is prohibited. Tobacco, alcohol, and/or drugs will not be displayed. Messages or pictures depicting vulgar or discriminatory inferences or messages (implied or stated) will not be acceptable. Any attire related to negative group behavior (gangs, etc.) will not be permitted.
- Shirts that show the chest area are not acceptable. The midriff of students will be covered at all times.
- Hats, hoods, and bandannas are not to be worn inside the school building (without prior approval).
- Other fashion items or trends, which might create disruptions, may also be limited at the school's discretion.

Any educational distraction due to dress will be addressed on an individual basis. If a student is found in violation of the dress code policy, an effort to notify a parent to bring a change of attire will be made.

Thank you for your cooperation and help in the implementation of this dress code.

Early Dismissal

Any student who leaves school early and properly signs out, as required by state law, will be marked absent for the number of minutes they were not in attendance. Students must be signed out in the office. We will only release students to individuals listed on the enrollment form. For an efficient and effective dismissal, there will be no early dismissals after 3:30 p.m. Please collect your student, if needed, before 3:30 p.m. or have them be dismissed at the normal time. This helps us get your student home safely.

Gum

Chewing gum is not permitted in school or on the school bus. Please do not let your child come to school with gum.

Health Information

Parents should inform the teacher at the beginning of each school year if their child has a health problem that requires monitoring or special precautions during school.

If a student becomes ill at school, the teacher will send the student to the office. It is important that the school be able to contact a parent at all times. We must have a home telephone number and an emergency number on file. If the telephone numbers are changed or unlisted, **we must be notified immediately.**

According to state law, all students must have an up-to-date immunization or they will be excluded from school. The original Kentucky Immunization Certificate showing the expiration date must be attached to the student's health record.

Health screening programs are offered to all students. These include vision and hearing screenings.

Every child entering school must have a physical examination, an eye examination (performed by an optometrist or an ophthalmologist), and a dental examination.

Homework Policy

Cochrane Elementary School believes that meaningful homework that is accessible on a consistent basis is an effective instructional strategy that enables students to practice what they have learned. Meaningful homework helps establish independent study skills and promotes individual accountability.

Meaningful homework assignments should:

- Be assigned to meet the needs of each individual student and include all grade levels.
- Be increasingly challenging as the student progresses through school.

- Have a focus on, but not be limited to, literacy and math.
- Reflect extensions of classroom learning.
- Be highly engaging, reward-based, and **not negatively influence a class grade.**

Lost and Found

Please put your child's name on all of their clothing and belongings. If something is lost, please contact the office.

Medicine

In order for school personnel to administer any type of medicine to your child at school, we must have on file a signed affidavit giving us permission to do so. Medicine should be brought to the school office in its original container and must have the prescription label attached to it. Teachers are not allowed to administer any type of medication to students unless students are on a field trip and the teacher has been trained through the board process. Students are not allowed to keep any type of medication in their possession.

Parent Teacher Association

Cochrane Elementary has a Parent Teacher Association (PTA) associated with the 15th District, state, and national organizations. All parents are encouraged to join the PTA and become an active member of the Cochrane community. The cooperative effort of the staff and PTA provides many benefits for your child. The cost is \$5 a member, and the rewards for the students are enormous. (Membership dues are subject to change.)

Parent Portal

With Parent Portal, you can access your child's schedule, attendance, immunization records, standardized test results, and bus information. You can also email teachers, view assignments/grades (if your child's teacher uses the Parent Portal grade book), view report cards/transcripts (if your school publishes them), and read important school notices.

Sign up today! If you do not currently have a Parent Portal User Account, please send an email to <https://www.jefferson.kyschools.us/login/parent-portal> and provide your name, child's name(s), school, and contact phone number. Once your information is verified, you will receive an email with login instructions.

Problems or questions? Go to the following link for frequently asked questions, tutorials, videos, and instructions: www.jefferson.kyschools.us/parent/parentportal/faqs.html.

Parent Responsibilities

Cochrane welcomes families from many backgrounds and values the perspectives and ideals you bring to our community. We are excited to work with you to provide your child with the best possible educational experience. You are vital to the support network for our school so that our students can grow into responsible citizens. Parents have a special responsibility to partner with school staff to educate their child. It is vital that you support and reinforce the importance of acquiring a quality education and developing good character. Your responsibilities are:

- To keep a positive attitude about school.
- To encourage your child to give maximum effort in completing assignments and preparing for tests.
- To expect and encourage regular attendance and punctuality.
- To communicate regularly with teachers and school staff.
- To inform the school office immediately of changes in student information— address, phone number, emergency contact, etc.

Addressing Concerns

Cochrane staff is committed to addressing concerns in a timely fashion. Please follow these guidelines to address any concerns:

- **Classroom Concerns**—Contact the teacher first. The teacher needs to hear the concern so that they can work with you to make sure your child’s needs are being met. In most cases, this will resolve the issue. If your concern is not resolved as a result of this communication, please schedule a conference with an administrator.
- **Bus Concerns**—Contact the principal, assistant principal, or the bus compound. Parents—for no reason—should attempt to board a JCPS school bus to address a concern. This is considered trespassing and is punishable by law.

Report Cards

Report cards are sent home every nine weeks. See your parent calendar for these dates. Please sign and return your child’s report card. If you have any questions or concerns, call the school and schedule a conference with the teacher.

Reporting Child Abuse

State law requires that any person who suspects child abuse must report it. If neglect or abuse is suspected to be caused by a child’s parent/guardian or other persons who have permanent or temporary care, custody, or responsibility for the supervision of a child, the principal or any other adult should immediately call the Child Abuse Hotline at **(502) 595-4550** and report the incident and the name, address, and other pertinent information that is requested.

Examples of abuse or neglect to be reported to Child Protective Services (CPS) include the following:

- Physical injury by other than accidental means
- Mental injury by other than accidental means
- Sexual abuse
- Willful abandonment or exploitation of a child
- If a child is not provided with adequate care, supervision, food, clothing, shelter, or medical care necessary for their well-being, it is every adult’s responsibility to report this to CPS.

School Activities

Cochrane Elementary School strives to offer school activities that meet the needs of our students. The following activities have been established:

Backpack Team	Morning Broadcast
Band	Orchestra
Basketball	Quick Recall
Beta Club (Junior)	Safety Patrol
Cheerleading	Soccer
Cross-Country	Student Technology Leadership Program (STLP)

School-Based Decision Making Council

Our school will operate with a SBDM management system. Elected representatives from the staff and parents, together with the principal, will form the SBDM Council and meet monthly in an open forum to conduct business concerning the school program.

Student Visitation After School

Any student going home with a friend after school must have a signed note from their parents. Also, the student who has invited the friend home must have a signed note from their parents. Both notes must be presented to the office for initialing and shown to the bus driver so that they know the office is aware of the arrangements.

Toys

Students should not bring toys to school unless specifically requested by the teacher. **This includes Pokémon cards, books, magazines, fidget spinners, and/or any electronic devices.** We use instructional time to the fullest benefit for your child.

Transfer of Students

If your child has to transfer schools in the middle of the year, notify both schools in advance of the move, particularly the school your child is leaving. Give accurate information as to where and when you are going so that we can facilitate a records transfer. A report card and other transfer information will be sent with your child. All other records will be forwarded to the school upon request.

Use of Telephone

Students will be allowed to use the telephone for situations identified as an emergency. If you call school to speak with the teacher, the office staff will notify the teacher to return your call during non-instructional time. Teachers will not be interrupted with phone calls during instructional time. If you have an emergency, let the office personnel know so that we can notify the teacher.

Volunteers

We welcome parent volunteers. House Bill 136 dictates that all adult volunteers must have a School Volunteer Records Check Form on file.

Please submit your School Volunteer Records Check Form online at <https://apps.jefferson.kyschools.us/Volunteer/>. Processing the application usually takes a few weeks, so we ask your patience in this matter. All JCPS parent and community volunteers whose School Volunteer Records Check was cleared prior to July 1, 2016, are required to submit a new background clearance.

Parents and Guardians

You can take advantage of our Text Messaging Service

Our school utilizes the SchoolMessenger system to deliver text messages, straight to your mobile phone with important information about events, school closings, safety alerts and more.

You can participate in this free service* just by sending a text message of “Y” or “Yes” to our school’s short code number, **67587**.

You can also opt out of these messages at any time by simply replying to one of our messages with “**Stop**”.

SchoolMessenger is compliant with the Student Privacy Pledge™, so you can rest assured that your information is safe and will never be given or sold to anyone.



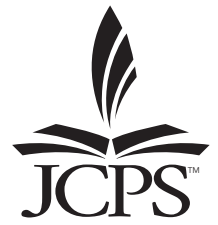
**Opt-In from
your mobile
phone now!**



**Just send
“Y” or “Yes”
to 67587**

i *Information on SMS text messaging and Short Codes:*

SMS stands for Short Message Service and is commonly referred to as a “text message”. Most cell phones support this type of text messaging. Our notification provider, SchoolMessenger, uses a true SMS protocol developed by the telecommunications industry specifically for mass text messaging, referred to as “short code” texting. This method is fast, secure and highly reliable because it is strictly regulated by the wireless carriers and only allows access to approved providers. If you’ve ever sent a text vote for a TV show to a number like 46999, you have used short code texting.



School Calendar


2022-23

First and Last Days for Students 
8/10, 5/26*

First and Last Days for Teachers 
(No school for students)8/8, 5/30



No School for Students 

Labor Day	9/5
Fall Break	9/29-9/30
Thanksgiving Break	11/23-11/25
Winter Break	12/19-1/2
New Year's Day	1/1
Martin Luther King Jr. Day	1/16
Spring Break	4/3-4/7
Oaks Day	5/5
Election Day	5/16
Memorial Day	5/29
Non-Flex In-Service 8/9, 1/3	
Professional-Development Flex Days 3/7, 3/31	
Professional-Development Gold Days 11/7, 2/21	
Parent-Teacher Conferences (No school for students) 10/10, 2/20	

Make-Up Days for Students 
5/30, 5/31, 6/1, 6/2, 6/5, 6/6, 6/7, 6/9, 6/12,
6/13
**Possible Make-Up Day

Incident weather will alter the school calendar. For information about weather-related delays or closings, follow local media or check for announcements on the district's website, Twitter account, and Facebook page. Updated calendar information will be posted on the district's website and on the JCPS Google calendar, which is accessible on your mobile device.




www.jefferson.kyschools.us

JCPSKY  @JCPSKY 

JULY

MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29


AUGUST

MON	TUE	WED	THU	FRI
1	2	3	4	5
 8	 9	 10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		


SEPTEMBER

MON	TUE	WED	THU	FRI
			1	2
 5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER

MON	TUE	WED	THU	FRI
3	4	5	6	7
 10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				




NOVEMBER

MON	TUE	WED	THU	FRI
	1	2	3	4
 7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		



DECEMBER

MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30



JANUARY

MON	TUE	WED	THU	FRI
 2	 3	4	5	6
9	10	11	12	13
 16	17	18	19	20
23	24	25	26	27
30	31			






FEBRUARY

MON	TUE	WED	THU	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
 20	 21	22	23	24
27	28			







MARCH

MON	TUE	WED	THU	FRI
		1	2	3
6	 7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	 31










APRIL

MON	TUE	WED	THU	FRI
 3	 4	 5	 6	 7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY

MON	TUE	WED	THU	FRI
1	2	3	4	 5
8	9	10	11	12
15	 16	17	18	19
22	23	24	25	 26
 29	 30	 31		

JUNE

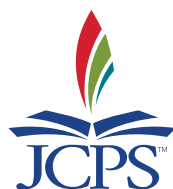
MON	TUE	WED	THU	FRI
			 1	 2
 5	 6	 7	 8	 9
 12	 13	14	15	16
19	20	21	22	23
26	27	28	29	30



Cochrane Elementary School

2511 Tregaron Avenue
Louisville, Kentucky 40299
(502) 485-8231

Jason Hobbs, Principal
Elizabeth Fuller, Assistant Principal
Kim Poindexter, Counselor
Susie Walker-Byrd, Family Resource Center (FRC) Coordinator



www.jefferson.kyschools.us

Equal Opportunity/Affirmative Action Employer Offering Equal Educational Opportunities